

TO DO LIST

PHONE CALLS



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ERRANDS



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CORRESPONDENCE



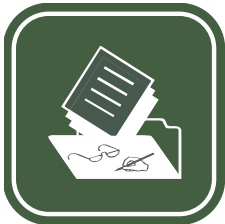
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PROJECTS



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MISCELLANEOUS TASKS



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